

MID-HUDSON LIBRARY SYSTEM
Central Library / Collection Development Advisory
Committee Meeting

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Date: January 24

Location: Online

Roll Call

Columbia County

Y Emily Chameides (Hudson) ('21)

_Y__Tobi Farley (Philmont) ('23)

Dutchess County

Y Courtney Tsahalīs (Millbrook) ('25)

_Y__Daniela Pulice (Pleasant Valley) ('23)

Greene County

_Y__ Maureen Garcia (Mountain Top) ('23)

_Y__Catherine Benson (Coxsackie) ('21)

Putnam County

_Y__ Carol Donick (Kent) ('21)

_y__Stephanie Harrison (Patterson) ('23)

Ulster County

_Y__ Brooke Dittmar (Esopus) ('21)

_Y__Katie Scott-Childress (Rosendale) ('23)

MHLS Staff

__Y_ Rebekkah Smith Aldrich (MHLS)

_Y__Laurie Shedrick (MHLS)

Ex Officio

_Y__Tom Lawrence (Poughkeepsie)

The meeting was called to order by Stephanie Harrison at 11 am

1. Welcome new committee member: Courtney Tsahalīs, Millbrook
2. The minutes from the October, 25 2021 meeting were reviewed and approved unanimously. The motion to approve was made by Brooke, seconded by Tobi.
3. Committee Orientation
 - a. Review of Committee's Charge
 - "The charge to the Central Library/Collection Development Advisory Committee is to oversee Central Reference services and to ensure that system-wide collections and resources are comprehensive and responsive to patron needs. Activities include:
 1. Review and recommend approval of Central Library State Aid application and budget consistent with State guidelines
 2. Develop the Central Library Service Plan
 3. Review and recommend measures that enhance system-wide collection development and resources sharing as relates to the Committee charge
 4. Examine system-wide holdings and materials needs
 5. Evaluate and recommend electronic resources
 6. Review and recommend measures that enhance the delivery of reference services system-wide" .
 - b. Review Central Library Plan of Service

Central Library funds from the state are to be used to enhance the central library's function as a major reference, information and interlibrary loan center including eResources
- Update on the recent legislative and regulatory changes to the Central Library Program

at the state level. Regulatory changes will not be effective until later in the year, June at the earliest, probably not until next year. We would like to expand the purpose of the money we receive.

c. Review of Funding/Cash Flow Considerations.

- MHLS and Central Library (PPLD) fiscal year begins January 1.
- State Budget is approved April 1 at the earliest, often later.
- State funds are received by MHLS between August-October (usually)
- All funds that arrived in the fiscal year should be spent by the end of the calendar year, even though we don't receive them until late in the year.
- The OverDrive content credit purchased at the end of the system fiscal year provides cash flow for the beginning of the next fiscal to enable purchasing through the first half of the next year before the receipt of the state funds

d. Review of current eResource product renewals.

Mango usage is going down slightly, to more normal level after the pandemic.

Universal class is now owned by Overdrive. The cost of Universal Class has dropped from \$16,000 to \$7,500.

The platform cost for OverDrive is \$8,000, and locked in to Dec. 2023. Audiobook use is strong.

OverDrive Magazines use is going up slightly. Does not have automatic renewal. Costs \$25,000 for 3338 titles (currently).

Tumblebook use is up a bit. It is paid for by the member libraries. Book Flix was recommended as a possible replacement for Tumblebook A motion was made by Catherine and seconded by Tobi that Lauri research the cost of a system wide purchase of BookFlix. The motion passed unanimously.

e. eResource Recommendation Procedure:

1. County association, MHLS Staff or Central Library Staff recommends a product to the CL/CD Advisory Committee for consideration
2. Committee discusses, reaches consensus on if we want to spend MHLS staff time to research/set up trial/obtain quote
3. If yes, MHLS staff report back at next meeting with research/quotes and CL/CD Advisory Committee decides whether or not to recommend this to the DA
4. If yes, DA action item at next DA meeting

f. Review eResource Cost Share Arrangements

- Currently the only item that falls under the category of "cost shared" is TumbleBooks at \$143.94 per library.
- Traditionally any cost share arrangements are voted on at the June DA meeting

4. Unfinished Business

a. eResource Research

- WorldBook The cost would be 11,152 for each version of WorldBook for the entire system , more than we can afford. Poughkeepsie Public Library pays only \$445 for their version of WorldBook. Perhaps libraries should consider buying individually for their libraries. Catherine moved, Brooke seconded that Laurie be asked to look into a group buy of a WorldBook product.
- ReciteMe has not been tested for Vega catalog, so is not an option at this time.

5. New Business

a. Preliminary Planning for 2022

- Clarify process for spending Central Library Services Aid funds on nonfiction titles (digital and print) Tom selects bestselling and popular non-fiction titles in Overdrive. Our guidelines call for one copy for 4-7 holds, 2 for 8-14, 3 for 15-23, but we have not been able to buy that many copies. Tom suggested that library directors may send him requests to purchase titles which have many holds, or which are likely to be very popular. Every year we should put money in Overdrive content credit to bridge us over until we receive the state money in August.
- 2022 Training Goals. We may need more Overdrive reporting training. Perhaps some help videos concerning OverDrive purchasing could be added to the system web page. On demand workflow consulting can be requested by member libraries for hands on training on purchasing Overdrive titles. Mid-Hudson is developing training on use of electronic content which all member libraries will have access to. A motion to provide Overdrive reporting training, ideally in the late spring, was made by Maureen and seconded by Katie. The motion passed unanimously.

b. Review of Proposed 2022 Central Library Services Aid Budget (attached). This is the first year that funding is collapsed in one funding stream. A budget of \$10,209 is in place for purchasing circulating print nonfiction. \$8,000 is budgeted for the OverDrive platform, and \$29,400 for Overdrive non-fiction titles. The serials (magazines) through Overdrive cost \$25,000. This totals \$72,609 for library materials. Commercial databases are expected to cost \$29,459, and Sierra enhancements \$59,206. Another \$90,826 has been budgeted for delivery support to MHLS and other miscellaneous expenses. There is currently no money in contingency, but Recire Me will not be purchased at this time, so \$13,487 will become available. The committee will discuss how this should be spent in April.

Next meetings: April

Katie moved, Brooke seconded that the meeting be adjourned at 12:30. The motion passed unanimously.

Respectfully submitted,

Carol Donick

