MID-HUDSON LIBRARY SYSTEM
Resource Sharing Advisory Committee Meeting

Date: Monday January 27, 2020   **Location:** MHLS Auditorium

Committee members attending:
☒ Julie DeLisle (Columbia)   ☒ Debra Kamecke (Greene)
☒ Tammy Gaskell (Columbia)   ☒ Jeanne Buck (Putnam)
☒ Brian Avery (Dutchess)   ☒ Deirdre Farabaugh (Putnam)
☒ Rhiannon Leo-Jameson (Dutchess)   ☒ Katie Scott-Childress (Ulster)
☒ Sam Gruber (Greene)   ☒ Darren Lanspery (Ulster)

Staff Attending: Laurie Shedrick (MHLS), Nina Acosta (MHLS)
Others Attending: Evelyn Rogers

Minutes from September 30, 2019 meeting reviewed and approved by Katie seconded by Jeanne, approved unanimously.

Discussion Items:
1. **Adding Items to the Collection:**
   Bib/Item record creation
   Minimum entries for brief bib records shall be determined by MHLS cataloging

   Item record
   Required fields:
   I-type
   Annual Report
   Barcode
   Location
   Cost
   Entered By
   Volume: The use of the volume filled in the item record shall be limited to multi-volume works (e.g. encyclopedias), serials or multiple editions (such as travel guides) that share the same bibliographic record. This field should not be used to identify editions, series, or TV seasons as use of this field forces an item-level hold in Encore.
   M-Message (pop-up):
   o   An m-Message is required to identify the components of a multi-part-item. E.g. "check for three disks" or "check for map." A list of components should also appear on the item.
   o   An m-Message is required if the item must be returned by patron directly to owning library.

2. **Periodical Module in Sierra**:
   Discussion about installing the periodical module. Generally, the committee was in favor of installing this module.

3. **Patron Record Entry**

Discussion about clarifying the language to recognize that not every patron uses a physical library card. Also to strengthen the language requiring libraries in MHLS to issue library accounts to patrons residing in the MHLS service area.

4. **Hotspots:**
Eleven libraries have hotspots. Committee recommends that we create an i-type for this resource.

5. **Fines free i-type**: Libraries wishing to become partially fines free, limiting fines free to certain collections, require a set of fines free itypes. The committee agreed that this was a good use of the itype

Meeting adjourns
Minutes by Katie Scott-Childress

To include in DA Business Meeting Agenda Attachment as an Action Item:
Action item #1
- Title: Update patron record entry in Resource Sharing Standards
- Background: Current policy indicates the conditions for creation of a patron's library card.
- Issue: Not all patrons have a physical card, and some libraries have turned away patrons meeting the requirements for obtaining a library account.
- Recommendation: Update the language in the policy to reflect that not all library users have a physical card. Change "library card" to "patron account" and strengthen language requiring libraries in the MHLS system to issue library accounts to patrons residing in the MHLS service area. Updated entry:

  System Residents: A ~~library~~ ~~card~~ patron account, for use in all Mid-Hudson Library System member libraries, ~~is issued~~ shall be ~~issued~~ created free of charge at all Mid-Hudson libraries ~~to~~ for anyone meeting the following criteria:

    a. A resident* of any city, town, or municipality within the Mid-Hudson Library System Service area**
    And
    b. Does not already have a Patron Record in the Sierra patron database

  Non-Resident Patrons: Anyone not eligible for ~~a card~~ an patron account as a System Resident may be issued a non-resident ~~card~~ patron account by any MHLS library based on local policies, including fees and borrowing The decision to honor non-resident ~~cards~~ patron accounts is at the discretion of the circulating library.

- Status: Discussed at Resource Sharing Advisory Committee 1/27/2020

To include in DA Business Meeting Agenda Attachment as an Action Item:
Action item #2
- Title: Fines free Itypes
- Background: We are experiencing a trend toward fines free libraries. Some libraries are interested in moving in that direction by making only some of their collection fines free. This is a different approach than applying fine free credentials to a patron. Currently we do not have itypes in place in Sierra to support this.
- Issue: We need to create a fines free version of circulating itypes similarly to what we had done with no-holds. This will allow libraries the ability to identify some items fined and others not e.g. "book-fine

free".   A book that exists in the adult collection might be fined while a book that exists in the children's collection would be fine free.
- Recommendation: MHLS staff should create a full set of fine free itypes for regular circulating materials. MHLS will determine the itypes that would be needed and update the loan rule determiner table to support the circulation of these items system wide.

To include in DA Business Meeting Agenda Attachment as an Action Item:
Action item #3
- Title: Hotspot i-type
- Background: 11 libraries currently circulate hotspots, but there is no i-type for hotspots
- Issue: Libraries would like to create loan rules for hot spots that are unique from other itypes currently in place.
- Recommendation: Create a hotspot i-type
- Status: Discussed at Resource Sharing Advisory Committee 1/27/2020

2020 Resource Sharing Meetings
Mar 3
May 12
Aug 6
Oct 22