Resource Sharing Advisory Committee meeting 3/17/2010

Committee members attending:
- Columbia County - Luisa Sabin-Kildiss
- Dutchess County - Daniela Pulice, Carol Rodriguez
- Greene County: Bonny Snyder
- Putnam County - Jeanne Buck
- Ulster County - Amy Raff, Kelly Tomaseski
- MHLS - Laurie Shedrick

Others attending: Karen O'Brien, Lisa Karim, Peggy Sisselman, Tom Lawrence, Merribeth Advocate, Janet Huen, Kit Kassel, Josh Cohen

Minutes approved by C. Rodriguez and seconded by B. Snyder. Action items were reviewed.

Possibilities for display browse:
- Committee agreed that the display should only be changed to enhance usability for patrons.

OCLC ILL:
- Last year OCLC ILL for member libraries cost MHLS $13,000, in direct costs, not including staff time. Each search costs MHLS about $4.40 (whether it is filled or not), plus postage averaging $3.44/item.
- Issue discussed: impact of this on overall MHLS budget; additional impact of adding back this service for Dutchess County libraries (who previously had it provided by the Central Library through Dutchess County funds) .
- At the next meeting the committee will review usage statistics by library from MHLS and Dutchess County for the last 6 months of 2009. *(see Action 3)*

OPAC/Air Pac:
- Module installation is progressing and a mobile version of the catalog will be live at moble.gigcat.midhudson.org. It will be rolled out with information about the OverDrive mobile version. *(see Action 4)*

Birth date:
- Background: Currently, birth date information is not required in the patron record. A full, legitimate birth date is a crucial identifier for reducing risk as well as important to be used for programming, voting, collections, marketing, Sam and restricting access to computers.
- Recommendation: To add to the patron record template as a required field: birth date (including month, date and year). *(see Action 5)*

Apatid and issuing Patron Records to control loss:
- Issue discussed: Can risk be reduced by modifying patron card policies. L. Shedrick will run a system-wide report of occurrences of patron that owe $100, to review at next committee meeting to see if limits should be set. *(see Action 6)*
- L. Shedrick will check with Innovative to see if they have a unique identifier as an alternative to using Apatid. *(see Action 7)*

Reduce delivery by limiting holds & checked out items and/or fee for not picking up items:
- Issues discussed: Generosity of sharing has driven up costs; should holds be limited to 100 per patron; how to determine the amount of wasted delivery charges; should there be a charge to libraries for items not picked up.
- L. Shedrick will prepare a report of number of items cancelled by cleared hold shelf to discuss at next meeting. *(see Action 8)*

Ptypes & loan rules for book clubs:
- Committee discussed the possibility of a new ptype and loan rules for book clubs and decided it was not needed.
- Mandatory holds training provides best practices that need to be followed, including each library paging and filling holds at opening and closing.

Mission Statement:
- Committee reviewed mission statement and drafted new wording.

Kids' Catalog:
- Committee agrees with Marketing & Program Advisory Committee suggestion to improve the drop down menu in Kids Catalog to improve the functionality.

Actions:
1. L. Shedrick will provide written updates on actions in advance of the next meeting.
2. MHLS staff and Central Library staff will work together to see if they can tweak the process to provide the collections information for everyone.
3. MHLS staff and Central Library staff will provide OCLC ILL usage statistics by library for the last 6 months of 2009 to committee review. *(see Action 3)*
4. MHLS staff will roll out information about the mobile version of the OPAC and OverDrive.
5. Add to Agenda Attachment to the April DA packet:
   Background: Currently, birth date information is not required in the patron record. A full, legitimate birth date is a crucial identifier for reducing risk as well as important to be used for programming, voting, collections, marketing, Sam and restricting access to computers. Recommendation: To add to the patron record template as a required field: birth date (including month, date and year).
6. L. Shedrick will run a system-wide report of occurrences of patron that owe $100, to review at next committee meeting.
7. L. Shedrick will check with Innovative to see if they have a unique identifier as an alternative to using Apatid.

Upcoming committee dates: 5/18, 8/18, 11/19/10.